

**Subject:** Updated: QI Meeting - reminder and revised agenda

**Location:** 123

**Start:** 10/23/2008 9:30 AM

**End:** 10/23/2008 11:00 AM

**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** DiNatale, Margaret (DPH)

**Required Attendees:** Caloggero, Dina (DPH); Gilchrist, Mary (DPH); Han, Linda (DPH); Smole, Sandra (DPH); Szymczak, Elizabeth (DPH); Nassif, Julianne (DPH); Nawn, Kathleen (DPH); Peppe, Joseph (DPH); Belanger, Peter (DPH); Boyd, Rozelta (DPH); Kazianis, Arthur (DPH); Elvin, Paul (DPH); Stiles, Tracy (DPH); Konomi, Raimond (DPH); Chen, Karen (DPH); Wang, Xingtai (DPH); Liu, Donghui (DPH); Borne, Alan (DPH); Gauthier, Cheryl (DPH); Stowell, Marcia (DPH); Rubin, Alan (DPH); Jenner, Jennifer (DPH); Clemmer, Jill (DPH); Jacobsen, Patricia (DPH); Salemi, Charles (DPH); Piro, Peter (DPH); Khan, Annie (DPH); Cormier, Carol (EHS); Catalogna, Lauren (EHS)

**Resources:** 123

When: Thursday, October 23, 2008 9:30 AM-11:00 AM (GMT-05:00) Eastern Time (US & Canada).

Where: 123

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QI Meeting      Revised Agenda  
October 23, 2008      9:30 – 11 am      Room: 123

A. Follow up on Items from previous meetings:

1. Follow up to CDC send out turn around time project – ask labs to collect information again to see if there has been any improvement in the turn around times

B. New Items:

1. Hiring process discussion as follow up from the Laboratory Quality Series

2. CLIA:

A. Discuss any comments / concerns as a result of the presentation by Charlie Reynolds on Pre-analytical and Post-analytical CLIA regulations

- B. QI study project by labs - Each Lab will be asked to briefly describe the QI projects for 2008.
- 3. Provide an update of findings from the recently completed lab audits –
  - a. trends or patterns observed
  - b. Checklist used by QA
- 4. Discuss any concerns regarding new company that is on contract to service the autoclaves (TIM)